

The Bethesda Churches And Champion Center Church COVID-19 Prevention Plan

Written June 2020



Purpose

The purpose of this COVID-19 Prevention Plan is to adhere to all guidelines as implemented in the **COVID-19 Industry Guidance: Place of Worship and Providers of Religious Services and Cultural Ceremonies** issued June 12, 2020 by the California Department of Public Health (CDPH) and State of California Department of Industrial Relations CAL/OSHA. This COVID-19 prevention plan will support a safe, clean environment for employees, volunteers, congregants, visitors, etc.

Workplace Specific Plan

- The Bethesda Churches and Champion Center has established a written COVID-19 Prevention Plan outlining all processes of ministry and functions on our church sites.
- Updated county and state guidelines will be posted on campus and visible for all staff, volunteers and congregants.
- Mandatory online training required prior to serving as a volunteer. Our Board of Trustees has established a 4-stage opening guideline. An onsite training for all volunteers will be completed as part of our Stage 1 opening.
- Regular reviews of updated county, state and federal guidelines will be continuously reviewed by our COVID-19 prep team.
- All visitors of our campuses will be prescreened, and services will be monitored on our Church Community Builder (CCB) software.

Topics for Employee and Volunteer Training

- Online training via Zoom and YouTube provided to all volunteer and Church employees of all topics as listed in the **COVID-19 Industry Guidance: Place of Worship and Providers of Religious Services and Cultural Ceremonies** issued May 25, 2020 updated June 12, 2020.
- Mandatory response form will be completed by all who have completed the training.
- No staff member, volunteer or congregant will be allowed to complete onsite training without completion of the Online training.

Individual Control Measures and Screening

- Temperature and symptom screenings will be completed for all staff, volunteers and congregants prior to coming on campus.
- All staff, volunteers and congregants will be pre-registering for the service they will be attending. Once registered they will receive confirmation with information on pre-screening along with a copy of **Attachment A** listed below.
- All visitors who have not been registered will also be temperature and symptom screened using **Attachment B** listed below.
- We will continue to send reminders via social media and email to stay home if they are feeling sick.
- All staff, volunteers and congregants will be required to wear masks. Those completing temperature and symptom screenings will wear a face shield
- CDC issued signage will posted on parking lot gates, entrance gates and windows.
- Administration will continue to use social media for training and updates.

Cleaning and Disinfecting Protocols

- Cleaning and sanitizing of all seating will be done in between services.
- Frequent hand washing and sanitizing will be encouraged to all staff and volunteers. All laminated signage will be disinfected after each service.
- Prayer coverings will not be used.
- Administration will designate specific location for all disinfecting and sanitizing chemicals.
- Cleaning baskets will be in the sanctuary foyer to be used by staff and volunteers.

- Bathrooms will be sanitized and cleaned in between services as well as only allowing 1 person at a time.
- Microphones will be assigned to individuals and disinfected after service.
- Sanitize stations will be posted on campus.
- Environmental Protection Agency (EPA) approved chemicals will be used to cleaning seats in the sanctuary
- Giving containers will be used by Deacons to be used while congregants exit from their designated zone. Online giving will continue to be used.
- All sanctuary doors will remain open during service.

Physical Distancing Guidelines

- Live streaming will continue for services along with weekly bible study on FB live, Zoom and by phone call in.
- The sanctuary will be separated into a 4-zone seating to allow proper 6ft social distancing in between congregants.
- Assigned ushers will assist with seating when entering and exiting the sanctuary.
- Staff and volunteers will park in our small parking lot.
- Congregants will park in staggered parking stalls in our large parking lot.
- Campus gates will be closed 15 minutes after service start time.
- Added service times will be implemented during Stage 3 of our reopening stages.
- Children will remain with their parents during all service times. Youth will be seated separately during service in section utilizing proper social distancing.
- All congregants will be seated with those who are registered in the same household.

Considerations for Places of Worship

- No self-service food or beverages will be offered on campus.
- The water station will be blocked off and signage will be properly posted.
- Praise and Worship team will be seated in a social distanced room while not on stage.

Considerations for Funerals

- Funerals will follow the same guidelines as implemented for our onsite worship services.

Attachment A

BETHESDA CHURCHES and CHAMPION CENTER CHURCH

COVID-19 MEMBERS SELF-CHECK

BEFORE COMING TO CHURCH.....

Ask yourself: Since the last time I was at church have I experienced ANY of the following:

- NEW fever (100.4 or higher), a sense of having a fever or chills?
- NEW cough, sore throat, runny nose not from an existing health condition?
- NEW shortness of breath I cannot attribute to another health condition?
- NEW excessive fatigue that I cannot attribute to another health condition?
- Close, unprotected contact with a suspected or known COVID-19 patient (I have spent longer than 15 minutes within six feet of someone who was sick with a fever and cough)?

If you answer YES to ANY of the self-check questions:

- STAY HOME.
- You will NOT be allowed on site.
- Do not come to church until:
 - ✓ you have been symptom free for 72 hours without the use of any fever-reducing medication AND have improvement in respiratory symptoms AND at least 7 days must have passed since the symptoms first appeared, OR;
 - ✓ If you have had close contact with a known or suspected COVID-19 patient, self-isolate for 14 days without symptoms, or obtain confirmation that the person you were exposed to has tested negative for COVID-19.
- It is recommended that you contact your medical provider for further instructions pertaining to your health.

If you answer NO to ALL questions, please arrive early enough for additional screening and be prepared to have your temperature taken (non-touch). Once allowed on site, congregants and visitors are reminded to:

- Wash your hands or use an alcohol-based hand rub.
- Maintain social distancing of six feet.
- Wear face coverings at all times while on site.
- Should you begin experiencing any symptoms while on site, you are to leave immediately and notify the office via telephone at (559) 225-1673.

NOTE: The purpose of this COVID-19 Members Self-Check is to help you make decisions about seeking appropriate medical care and is not intended for the diagnosis or treatment of disease or other conditions, including COVID-19.

Attachment B

BETHESDA CHURCHES and CHAMPION CENTER CHURCH

COVID-19 VISTOR SCREENING

Name: _____ Date: _____

Address: _____ Phone #: _____

***Form to be completed by Bethesda Churches or Champion Center Church worker.**

In the last seven (7) days, have you experienced any of the following? (Worker- circle yes or no for each question)

o Have you had a NEW fever (100.4 or higher), a sense of having a fever or chills?

YES NO

o Have you had a NEW cough, sore throat, runny nose not from an existing health condition?

YES NO

o Have you had a NEW shortness of breath that you cannot attribute to another health condition?

YES NO

o Have you experience NEW excessive fatigue that you cannot attribute to another health condition?

YES NO

o Have you had close, unprotected contact with a suspected or known COVID-19 patient (Have you spent longer than 15 minutes within six feet of someone who was sick with a fever and cough)?

YES NO

If the visitor answers YES to ANY of the self-check questions:

- DO NOT allow them to enter.
- Instruct them to return home and contact their medical provider for further instructions pertaining to their health.
- Inform them that they should not return to church until:
 - ✓ They have been symptom free for 72 hours without the use of any fever-reducing medication AND have improvement in respiratory symptoms AND at least 7 days must have passed since the symptoms first appeared, OR;
 - ✓ If they have had close contact with a COVID-19 patient, they must self-isolate for 14 days without symptoms, or obtain confirmation that the person they were exposed to has tested negative for COVID19.
 - ✓ Instruct them to contact the office via telephone at (559) 225-1673 prior to returning to church

If the visitor answers NO to ALL questions, please remind them to:

- Wash their hands or use an alcohol-based hand rub.
- Maintain social distancing of six feet.
- Wear face coverings at all times while on site.
- Should they begin experiencing any symptoms while on site, they are to leave immediately and notify the office via telephone at (559) 225-1673.

ADVISE: The purpose of this COVID-19 Visitor Screening is to help them make decisions about seeking appropriate medical care and is not intended for the diagnosis or treatment of disease or other conditions, including COVID-19.

SCREENING COMPLETED BY: _____
Print Name Signature